BOARD OF TRUSTEES MEETING

Monday, November 16, 2026, at 6:30 p.m.
Please silence cell phones and electronics.
Zoom Meeting is available as a courtesy for viewing purposes only.

MEETING INFORMATION

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:
Meeting ID: 916 3176 7285
Phone: +1 929 205 6099
Password: 059138.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comments.

APPROVAL OF AGENDA

Fiscal Officer Laura Tuttle

Report / Recommendations

1. Recommendation to approve regular purchase orders 2026-01298 through 2026-01335 and payments in the amount of $269737.07.
   Included in the payments are the following:
   - $59,924.78 to Karvo Paving for Springside Dr. sidewalk (Admin)
   - $16,800.00 to D'Attoma Concrete for stairway repair (Admin)
   - $13,931.00 to Jenco for concrete curbs and aprons (Service)
   - $44,330.26 to Century Equipment for Toro Workman (Parks)
   - $21,189.68 to Terry's Truck and Trailer for snow and ice equipment (Parks)

   Roll Call
2. Recommendation to approve meeting minutes for the October 5th, 2026, Regular Trustee Meeting.
3. Recommendation to approve meeting minutes for the October 5th, 2026, Special Meeting.
4. Correspondence log is available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito Sinopoli

Report / Recommendations

1. Recommendation to approve removing Catherine Wheeland, FT Communication Specialist, from probationary status as of October 13, 2026.

DRAFT

2. Recommendation to approve Catherine Wheeland for five years of service credit for vacation time purposes. She was a lateral hire with 17 years of prior public service.
3. Resolution 2026-48 TJX Law Enforcement Grant **Roll Call**

Fire Department presented by Vito Sinopoli

Report / Recommendations

1. Recommendation to remove Part Time Firefighter/Paramedic Daniel Biltz from probationary status effective November 17, 2026.

Service Director Caine Collins

Report / Recommendations

1. Recommendation to approve an agreement with Burrowes Consulting Services for the annual cemetery web-based program in the amount of $780.00.

Parks Director Jeff France

Report / Recommendations

1. Recommendation to advertise and call for bids for the Bath Township Mowing Contract for 2027.
2. Recommendation to post externally for the employment opportunity for the position of full-time Parks Laborer. Applications will be accepted until December 1, 2026, at 4pm.

Planning Director / Zoning Inspector William Funk

Report / Recommendations

Administrator Vito Sinopoli

Report / Recommendations

1. Recommendation to approve an unpaid Leave of Absence for Finance Coordinator Michelle Smith, with her probationary period to be extended by an equivalent period of time upon her return to work.

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Trustees Meeting	November 16, 2026, 4pm	Trustee Meeting Room
Board of Zoning Appeals	November 17, 2026, 7pm	Trustee Meeting Room
Park Board	November 19, 2026, 6pm	Trustee Meeting Room
Board of Trustees Meeting	November 30, 2026, 4pm	Trustee Meeting Room
Appearance Review Commission	December 7, 2026, 9:30am	Trustee Meeting Room
Discover Bath Barns	December 8, 2026, 5pm	TBD
Zoning Commission	December 10, 2026, 6pm	Trustee Meeting Room
Settlement Meeting	December 14, 2026, 9:30am	Trustee Meeting Room
Board of Trustees Meeting	December 14, 2026, 6:30pm	Trustee Meeting Room
Board of Zoning Appeals	December 15, 2026, 7pm	Trustee Meeting Room

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.
Citizens will identify themselves by name and address.
Citizens' comments will be limited to 5 minutes each.
Citizens' comments must be addressed to the Board.

DRAFT

A citizen is called out of order twice. He or she will then be asked to leave.

THANK YOU FOR ATTENDING / ADJOURNMENT

DRAFT

TH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:

Chief of Police Report
November 16, 2026

Department Trainings:

Officers Campbell, Chapman, and Sgt. Mihalik attended Sovereign Citizens & Domestic Extremism October 19-20, 2026.

Officer Campbell completed training at the Child Safety Seat Belt Workshop on October 27-30, 2026.

Department Highlights:

Capt. Griffith, Sgt. Alexander, Ed Burkhammer, OCLEAP Director, Chief Sinopoli, and Jason Michel, Program Administrator, attended the Letter of Commitment signing on October 5, 2026. This is an 18 to 24-month process to become fully accredited with the Ohio Collaborative Accreditation Program. Staff Sgt. Alexander is in charge of this program initiative.

The annual Coffee with a Cop was held on October 7, 2026, at Starbucks in Montrose. Dispatch Supervisor Tayerle, Chief Sinopoli, Sgt. Alexander, Capt. Griffith were on hand as many Bath residents stopped by to talk with staff. Thank you to Starbucks Manager Samantha Curran for hosting the department.

Faith and Blue was attended by Officer Knauer on October 10, 2026.

Fall into Nature was a great success on October 10, 2026. Many families came by to meet and greet Chief Sinopoli. Two Raising Cane's gift baskets and two bicycles were raffled off.

Officer Klein represented the department at the Kent State Police Academy's Fall Career Fair on October 16, 2026. Career Fairs always allow our department to showcase what we can offer a graduating police cadet.

Touch a Cruiser at Camp Christopher's Fall Festival was held on October 17, 2026. Officer Klein attended.

Haunted Halloween on October 31, 2026 was a wonderful time had by all. Many families and children enjoyed the festivities.

October Statistics:

All Calls for Service 1,772 [100%]
Community Policing 1,263 [71%]
Traffic Stops 46 [3%]
Traffic Accidents 33 [2%]
Alarm Drops 29 [1%]
Sexual Offense 0 Robbery 0 Burglary 0
All other calls for service: 401 [23%]
Booking Charges [Total] 16
OVI /DUI 1

Theft 4
Failure to Appear; Issuance of Warrant 2

Recommendations:

Approve removing Catherine Wheeland, FT Communication Specialist, from probationary status as of October 13, 2026.
Approve Catherine Wheeland for five years of service credit for vacation time purposes. She was a lateral hire with 17 years of prior public service.
Resolution 2026-48 authorizing the application to the TJX Companies for the Law Enforcement Grant for $5,000 to support a Flock ALPR camera in the Montrose business district.

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike
Fiscal Officer – Laura Tuttle
Bath Administrator - Vito Sinopoli

From: John Rodriguez, Fire Chief

Date: November 16, 2026

October Calls

Station 1 = 86
Station 2 = 73
All Stations = 5
Total = 164

EMS = 103
Fire = 61

Total Transports = 62

Mutual Aid Given= 14
Mutual Aid Received= 12

Yearly Call Total: 1,621
EMS = 1,083
FIRE = 538

TRAINING:
Classes = 5
Hours = 13

INSPECTIONS:

RECOMMENDATIONS:

1. Recommendation to remove Part Time Firefighter/Paramedic Daniel Biltz from probationary status effective November 17, 2026.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 11.16.2026 TRUSTEE MEETING

Buildings and Grounds:

No new business to report.

Roads:

Service Crew Monthly Report for October

Resident Service Requests received: 27
Resident Service Requests resolved: 18
Township Service Requests received: 6
Township Service Requests resolved: 5
Utility Right of Way Permits: 4 Residential
Linear Feet of Ditching: 130'
Approx. Asphalt Tons Used: 43.23
Drive Culverts: 1
Asphalt Aprons: 1

Miscellaneous:

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, Burial Assistance and Sign Installations; Roadway Tree Trimming and Removal; Roadside Mowing; Dead Animal Removal from Township Roadways; Installation of Address Markers and Street Signs/Posts; Pothole Patching; Road Repairs; Drainage Cleanouts; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Restorations and Requests; Emptying Organic Recycle Trailer; Assisted with Fall into Nature Event; Assisted with Wayside Project; Assisted Park Crew with Asphalt Work.

Training:

Summit County Safety Council Meeting, "Machine Guarding"- Caine Collins
Pesticide Management Testing – Sean Humphrys
APWA Small Power Tool Mtc & Safety Course - Nick Barker and Owen Pasterchek

Cemetery Burial Report:

Moore's Chapel: 1 Cremation & 2 Full Burials
Foundations Installed: 10

Recommendations by the Service Director:

Recommendation to approve an agreement with Burrowes Consulting Services for the annual cemetery web-based program in the amount of $780.00.

BATH PARKS DIRECTOR Jeff France
AGENDA FOR THE TRUSTEE MEETING 11.16.2026

General Park Information:

For the month of October, park personnel checked and inspected all the trails, performed routine inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

Bath Baseball Park:

Bath Baseball Park remained active during the first two weeks of October as teams wrapped up the Fall Ball season. All fields remained playable throughout this time. Lewis Landscape completed renovations to baseball and softball fields #3 and #4 during October. Trotta Power Washing also completed the power washing and repainting of the park's walking bridge. Bath Baseball Park was scheduled to close for the season on November 1.

Bath Community Park:

Trotta Power Washing also washed and repainted the Grange shelter and deck areas. Park crews also planted the Living Trees for the Living Tree Program.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

Fall into Nature Event – October 10

Bath Township's Fall into Nature event was a great success, welcoming 375 adults and 236 children. The event featured 30 activity stations, exhibitors, pumpkin painting, scarecrow building, hayrides, the Akron Zoo, and an outstanding drone show. Thank you to the University of Akron, Park Board volunteers, park and road crew, and community partners for helping make the event a success. Community feedback was very positive, with many attendees expressing interest in bringing the event back next year.

North Fork Trail Maintenance

Park crews, with assistance from the Road Department, completed asphalt repairs along the North Fork Trail. Crews removed and replaced 28 areas to improve trail conditions and help extend the trail's lifespan.

Bath Community Garden

Park crews will begin seasonal cleanup inside the Bath Community Garden. Crews will also be working on a new water-filling system designed to make filling rain barrels quicker and more efficient for next year's gardening season.

North Fork Preserve of Bath:

No new business to report.

Recommendations:

1.) Recommendation to advertise and call for bids for the Bath Township Mowing Contract for 2027.

2.) Recommendation to post externally for the employment opportunity for the position of full-time Parks laborer. Applications will be accepted until December 1, 2026, at 4pm.

To: Board of Trustees, Fiscal Officer, Administrator, Assistant Administrator

From: William Funk Planning Director/Zoning Inspector

Date: November 12, 2026

Re: Zoning Report for the month of October

Permits Issued

During the month 16 zoning permits were issued in the following categories:

- Accessory Structure 9
- Fence 3
- Sign 3
- Residential Addition 1

Zoning Commission (October 8, 2026, and October 28, 2026)

The Zoning Commission met to review the draft changes to the Zoning Resolution. Wendy Moeller of Compass Point, along with township officials, has been drafting the proposed updates. The Commission is currently reviewing the draft resolution and will continue its review at upcoming meetings before any recommendations are finalized.

Appearance Review Commission (October 5, 2026)

The Appearance Review Commission reviewed the following case:

- BZA 26-18, Roger Mortimer of Ohio Drone Repair, recommended to approve the proposed monument sign panel replacement for Ohio Drone Repair at 2236 N. Cleveland Massillon Rd., located in the B-1 Business District.
- BZA 26-18, Robin Jancha of Rorie's Closet, recommended to approve the proposed monument sign panel replacement for Rorie's Closet at 2368 N. Cleveland Massillon Rd., located in the B-1 Business District.

Board of Zoning Appeals (October 20, 2026)

The Board of Zoning Appeals heard the following case:

- BZA 26-16, Gary Brentlinger of Bulldog Masonry, approved the variance request to encroach upon the front yard setback for an accessory structure at 2925 Roundhill Rd., located in the R-2 Residential District.
- BZA 26-17, Daria and Henry Lee, approved the variance request to encroach upon the front yard and setback for an accessory structure to be used as a home occupation at 4938 Everett Rd., located in the R-2 Residential District.
- BZA 26-18, Jim Matalik for Crown Point Ecology Center, approved a conditional use request to utilize an agricultural structure for educational purposes at Crown Point Ecology Center at 3220 Ira Rd., located in the R-2 Residential District.

Solid Waste

- New Customers 10
- Vacation Customers 12
- Total Customers 3,455

Miscellaneous

- None

Recommendations

- None

To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: November 16, 2026
Re: Administrator's Report – 11/16/26

REPORT:

Although the road levy was not approved by voters, we sincerely appreciate everyone who took the time to vote and those who recognized the importance of supporting our Township's road operations. Without additional operating funds, the Township will face greater challenges in maintaining our roads, preparing for and responding to winter weather, and sustaining the equipment and staffing necessary to provide these services.

In the coming months, we will be reevaluating the Service Department's budget, operational needs, and priorities as we prepare to bring the levy back before voters in 2027. We understand the importance of being good stewards of taxpayer dollars, and we remain committed to making thoughtful, responsible decisions that balance the community's service needs with fiscal responsibility.

RECOMMENDATIONS:

1. Recommendation to approve an unpaid Leave of Absence for Finance Coordinator Michelle Smith, with her probationary period to be extended by an equivalent period of time upon her return to work.

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 16th DAY OF NOVEMBER 2026, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 6:30 P.M. IN THE TRUSTEE MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ presented the following Resolution and moved its adoption:

RESOLUTION 2026-48
A RESOLUTION AUTHORIZING THE APPLICATION TO THE TJX LAW ENFORCEMENT GRANT

WHEREAS, TJX, is a for-profit organization that established a grant program to support law enforcement, and;

WHEREAS, The TJX Law Enforcement Grant Program offers law enforcement agencies the opportunity to apply for grants to support eligible law enforcement equipment and event attendance.

WHEREAS, The Bath Township Police Department intends to use grant funds from TJX, if approved, for the purpose of improving and maintaining the Automatic License Plate Reader (ALPR) network; and,

WHEREAS, the Bath Township Board of Trustees desire financial assistance to provide support for the ALPR program as approved through the reimbursement grant.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the TJX Law Enforcement Grant.
2. That Captain Robert Griffith is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 662 and if the grant is awarded, to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by _____; discussion and roll called:

Mrs. Troike,
Mr. Gaffney,
Mrs. Goodrich,

Resolution

_____
Laura Tuttle
Fiscal Officer

_____
Sharon A. Troike, President
Bath Township Board of Trustees

_____
Sean F. Gaffney, Vice President
Bath Township Board of Trustees

Date: November 16, 2026

_____
Elaina E. Goodrich, Trustee
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated November 16, 2026.